



Chief Marek Karłowicz
Lt. James L. Annese

**TOWN OF DUDLEY
POLICE DEPARTMENT
71 West Main Street
DUDLEY, MASSACHUSETTS 01571-3264**

Voice: (508) 943-4411
(508) 943-4417
Fax: (508) 943-0625
e-Mail: dudleypd@dudleypolice.com
www.dudleypolice.com



Sgt. Dean P. Poplawski
Sgt. Paul T. Ceppetelli
Sgt. Keith J. Remillard
Sgt. Chandler F. Boyd

License to Carry Firearms Application and Procedure

Application Process: Applicants are required to call the Dudley Police Department to have their name added to the Firearms Appointment list. You will need to leave your best daytime phone number to be reached at and the date your current license expires. If you are not currently licensed please specify this will be a new application. Please call 508-9423-4417.

On the date and time of your interview have a seat in the lobby of the Dudley Police Department. You will be called in when it is your turn. You will be subject to being fingerprinted and photographed. You should have the following documents with you:

1. A firearms license application. (*Be sure to fill out completely and honestly*)
2. A Massachusetts driver's license or ID card with a Town of Dudley address.
3. A \$100.00 non-refundable check made out to the Town of Dudley. Cash and credit cards NOT accepted.
4. New applicants must provide a copy of their Firearms Safety Certificate issued by the Commonwealth of Massachusetts. Applicants renewing should bring their most recent firearms license.

Applicants will be issued a dated receipt to confirm their application. A background investigation and determination of suitability will be conducted on all applicants. If your permit is denied, you will be notified by the licensing authority in writing as to the reason for the denial. Failing to answer the questions honestly is a reason for the denial of your application.

Applicants renewing their license should start the process 90 days before the expiration date. There is a 90 day grace period for expired licenses but only if you have your interview and possess your receipt.

Any questions regarding the firearms licensing should be directed to Sergeant Chandler Boyd via phone or email: cboyd@dudleypolice.com.

Change of Address: If you are moving, you, must file a change of address form within 30 days. This form must be given to the issuing license authority, the licensing authority to the town you are moving to, and to the Firearms Records Bureau. Failure to notify shall be cause for the suspension of your firearms license.

Important Information

Please read this entire Document Carefully

IF YOUR APPLICATION IS DENIED it is usually due to: Disqualifying criminal record, false answer to any question on the application or to any question asked by the licensing officer during the interview, criminal record information omitted from or not attached to the application, as required. As a result of enacting then Massachusetts Gun Control Act of 1998, for the purposes of firearms licensing, any and all previous detentions, arrests, court appearances, convictions, juvenile adjudications (including any “Sealed” records) will be accessed and considered in order to determine if there is statutory disqualifier or to determine the “suitability” of all applicants for a license to carry and possess firearms. After reading this form you will be asked some very specific questions regarding personal background, past criminal offenses, history, etc. You must answer all questions fully and truthfully, failure to do so will result in your application being denied.

In addition:

QUESTION #4 on page 2 of the license asks, “Have you ever been arrested or appeared in court as a defendant for any criminal offense?” A key word here is “appeared”, not necessarily convicted. You do not have to list non-criminal traffic offenses. Having been arrested, charged, convicted, or adjudicated delinquent of a crime doesn’t necessarily prohibit you from getting a license to carry firearms or an FID card. Failure to disclose the required information will result in a denial.

Please note that “ever appeared” includes all *adult* and *juvenile* court appearances. It does not matter if you were found not guilty or not delinquent or if the charges were dismissed or if the case was continued without a finding, etc. You have to disclose *ALL* arrests and court appearances. If you do not answer all questions truthfully, we will find out, no matter how long ago the incident may have occurred. If you have a sealed record you must disclose that. You do not have to disclose what the offenses were. When doing record checks we will also receive sealed record data in order to determine if the offenses are disqualifiers or if they would affect an applicant’s suitability.

If your application is denied we will not accept any excuse, such as “I forgot about it”, “I thought it was dismissed”, “I was told it wouldn’t show up”, “It never showed up before” or “It was so long ago I didn’t think it mattered now”, etc.

Make any necessary corrections before submitting your application. If necessary, you can contact the Massachusetts Criminal History Systems Board at www.ma.gov/chsb to learn how you may obtain your own Massachusetts criminal record history, before you submit your application. If there is any omission or any false answer discovered, your application will be denied, and you may face criminal prosecution.

Signed: _____ Date: _____



THE COMMONWEALTH OF MASSACHUSETTS
EXECUTIVE OFFICE OF PUBLIC SAFETY AND SECURITY

Department of Criminal Justice Information Services

200 Arlington Street, Suite 2200, Chelsea, MA 02150
TEL: 617-660-4600 | TTY: 617-660-4606 | mass.gov/cjis

PD USE ONLY	
FTN:	_____
LIC #:	_____

**Submit this form and direct any questions to
your local police department**

MASSACHUSETTS RESIDENT LTC/FID/MACHINE GUN APPLICATION

FOR NEW/RENEWAL OF A FIREARMS IDENTIFICATION CARD OR LICENSE TO CARRY
FIREARMS OR LICENSE TO POSSESS A MACHINE GUN (M.G.L c. 140, §§ 129B, 131)

CHECK ONE:

- New Applicant*
- Renewal - Most Recent License to Carry/FID Number: _____

*NOTE: If application is for a first firearms identification card or license to carry firearms, a copy of the Firearms Safety Certificate or Hunter Safety Course Certificate must be attached, unless exempt by statute. If this is a renewal application, a lost/stolen firearms affidavit must be submitted.

LICENSE APPLICATION TYPE (Check Only One):

- Firearms Identification Card - Restricted (self-defense spray)
- Firearms Identification Card
- License to Carry
- License to Possess a Machine Gun
- Gun Club License (Only the Colonel of the State Police can issue a club license)

EXCEPT FOR SIGNATURE, PRINT OR TYPE ALL REQUESTED INFORMATION:

Last Name	First Name	Middle Name	Suffix
-----------	------------	-------------	--------

Residential Address	City	State	Zip Code	Telephone Number
---------------------	------	-------	----------	------------------

Mailing Address	City	State	Zip Code	Telephone Number
-----------------	------	-------	----------	------------------

Date of Birth	Place of Birth (City, State, Country)
---------------	---------------------------------------

Mother's First Name	Mother's Maiden Name	Father's First Name	Father's Last Name
---------------------	----------------------	---------------------	--------------------

Height	Weight	Build	Complexion	Hair Color	Eye Color
--------	--------	-------	------------	------------	-----------

Occupation	Social Security Number (Optional)	Drivers License Number
------------	-----------------------------------	------------------------

Employed By	Business Address
-------------	------------------

City/Town	State	Zip	Telephone Number
-----------	-------	-----	------------------

ANSWER THE FOLLOWING QUESTIONS COMPLETELY AND ACCURATELY:

1. Are you a citizen of the United States? YES NO

If lawful permanent resident alien, give green card number and resident date _____
 Green Card Number Resident Since (date)

If naturalized, give date, place and naturalization number _____
 Date Place Naturalization No.

2. Have you ever renounced your U.S. citizenship? YES NO

3. What is your age? _____ (You must be 21 to apply for a LTC, 18 to apply for a FID card, or 14 to 17 with submission of a certificate of parent or guardian granting permission to apply for a FID card or FID card – Restricted).

4. Have you ever been arrested or appeared in court as a defendant for any criminal offense? YES NO

5. Are you the subject of any pending criminal charges? YES NO

6. Have you ever been convicted of a felony? YES NO

7. Have you ever been convicted of the unlawful use, possession, or sale of controlled substances as defined in M.G.L. c. 94C, § 1? YES NO

8. Have you ever been convicted of a violent crime or a crime of domestic violence? YES NO

9. Have you ever been convicted as an adult or adjudicated a youthful offender or delinquent child in any state or federal jurisdiction? YES NO

10. Are you now, or have you ever been the subject of a restraining order issued pursuant to M.G.L. c. 209A, or a similar order issued by another jurisdiction? YES NO

11. Are you currently the subject of any outstanding arrest warrant in any state or federal jurisdiction? YES NO

12. Have you ever been committed to any hospital or institution for mental illness, or alcohol or substance abuse? YES NO

13. Has any firearms license issued under the laws of any state or territory ever been suspended, revoked, or denied? YES NO

14. Have you been discharged from the armed forces of the United States under dishonorable conditions? YES NO

15. Have you been the subject of an order of the probate court appointing a guardian or conservator? YES NO

If you answered "YES" to any of the questions 2-15, give details which must include dates, circumstances and location; use a separate sheet of paper if necessary.

Have you ever used or been known by another name?

YES NO

If "YES", provide name and explain: _____

Other than Massachusetts, in what state(s), territory(ies), or jurisdiction(s) have you lived?

NONE

Have you ever held a firearms license in any other state, territory or jurisdiction?

YES NO

If "YES", when, where, and license number? _____

List the name and addresses of two references (as required by your licensing authority)

1.

Last Name

First Name

Address

City/Town

State

Zip

2.

Last Name

First Name

Address

City/Town

State

Zip

Reason(s) for requesting the issuance of a card or license:

Unrestricted Target & Hunting Sporting Employment

Use lines below to indicate the reason(s) you are requesting the license; use a separate sheet of paper if necessary)

WARNING Any person who knowingly files an application containing false information shall be punished by a fine of not less than \$500 nor more than \$1,000 or by imprisonment for not less than 6 months nor more than 2 years in a house of correction, or by both such fine and imprisonment (M.G.L. c.140, §§ 129B(8), 131(h)).

I declare the above facts are true and complete to the best of my knowledge and belief and I understand that any false answer(s) will be just cause for denial or revocation of my license to carry firearms. I understand that filing an application that contains false information is a criminal offense.

Signed under the penalties of perjury this _____ day of _____ month _____ year

Signature of Applicant: _____

Massachusetts License to Carry (LTC)/Firearms Identification Card (FID) Affidavit

Complete this form **only** if you are **renewing** your firearms license.

License Holder Name: _____

Current LTC or FID card Number: _____

Please select one:

A. (No firearm(s) lost or stolen since previous issuance of LTC or FID card)

1. I am renewing a Massachusetts firearms identification (FID) card or license to carry (LTC) firearms.

2. I have not lost one or more firearms or had any firearms stolen since the renewal or issuance of my last FID card or LTC.

OR

B. (Firearm(s) reported lost or stolen since previous issuance of LTC or FID card)

1. I am renewing a Massachusetts firearms identification (FID) card or license to carry (LTC) firearms.

2. I have lost one or more firearms or have reported stolen one or more firearms since the renewal or issuance of my last FID card or LTC.

List all lost or stolen firearms below; use additional sheets as necessary.

Lost or Stolen	Date Reported Lost or Stolen	Reported to (Police Dept.)	Type	Make	Model	Serial Number	Case Number

The above information is true and accurate to the best of my knowledge and belief.

SIGNED UNDER THE PENALTIES OF PERJURY:

Signature: _____ Date: _____